

REVISED MEETING NOTICE

Village of Scarsdale

A Work Session of the Scarsdale Village Board of Trustees is scheduled for Tuesday, April 27, 2021 at 5:00 PM. The meeting will be held via Zoom video conferencing service. Members of the public wishing to participate in the meeting can do so via online link at <https://zoom.us/j/93183703358>, or call into the meeting using 1-929-436-2866 and entering the Meeting ID 931 8370 3358*

Agenda

1. Collective Bargaining Agreement Discussion

(The Village Board will convene in Executive Session to discuss contract negotiations pertaining to a Village Collective Bargaining Agreement.)

2. Strategic & Financial Planning

AK: 04-23-21

E-MAIL: Journal News (Lohud)
Scarsdale 10583
Scarsdale Hamlet Hub
Scarsdale Inquirer
The Daily Scarsdale

cc: Lobby Bulletin Board

**For a brief Zoom tutorial or to troubleshoot a problem, see here: <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>. For other user questions, please visit the Zoom Help Center: <https://support.zoom.us/hc/en-us>.*

Strategic and Financial Planning

Work Session document

April 27, 2021

For discussion purposes

Vision

Strategic and Financial Planning

Four Pillars of Government

Quality of Life

Infrastructure
Municipal Services &
Sustainability

Public Safety

Economic
Development & Land
Use

Enablers

Technology
Communications
Personnel
Law

Agenda

- Mayor - Recap (5 minutes)
 - Treasurer's Presentation
 - Decisions Made
 - Special Assignments concurrence and kickoff
 - Revised start time – BOT meeting at 7:30pm
 - Marijuana Legislation Outreach
 - Prioritization Process and Next Steps
- VM Briefing (5 minutes)
- VM Non-Capital Priorities (10 minutes)
- BOT Discussion (20 minutes)
- Public Comment (5 minutes)

* Times are approximate

VM: Non-Capital Related Priority Work

COVID 19	General
<ul style="list-style-type: none"> A. Maintain Local Government Services B. Return to Work Planning C. Monitoring, Informing and Implementing ongoing personnel and operational changes. D. Office Space Relocation for Various Departments E. Finance and Budgeting <ul style="list-style-type: none"> 1. Continued Austerity Spending 2. Monitoring Non-Property Tax Revenues F. Recreation Program Review – High Risk Programs; Space Deficiencies G. Scarsdale Medical Group License Agreement – Supply Field Parking- Vaccine operation H. Pro-Park Valet Operation- License Agreement Renewal - COVID impacts I. Village Center Revitalization Committee – Tent, Sidewalk Cafes, other. 	<ul style="list-style-type: none"> A. VM Recruitment B. Staff Vacancy Recruitment – Ongoing C. CBA Negotiations D. Cyber Security protection implementation – IT - Ongoing E. Establish Comprehensive Annual Financial Report (CAFR) – Multi-year budget (Auditors) F. Automation of Village Services – Treasurer’s Office, Assessor’s Office G. Property Tax Collection and Billing Enhancements – 2 Billing System for School & Village H. FY21-22 Budget – Finalize/Adopt - Public Hearing; Budget Message. I. Water Bills – Review and settlement of customer disputed bills. J. Water System Master Plan and Multi-Year Rate Schedule- Consultant Reports K. Leaf Blower Ban Enforcement Program Implementation L. 5G Cellular- Co-location at PSB Monopole; Existing Facility Upgrades and Lease Renewals; DAS in ROW - Zoning Code Amendments M. Fire Dept. – OT Study N. Sanitary Sewers – Save the Sound Litigation Settlement Agreement; Private Sewer Lateral Local Law. O. Village License Agreement Policy – Use/Purchase of Village property P. Girl Scout House – Future Use of Building Q. JCC- Use of space for Recreation programs; other opportunities

VM: Infrastructure, Programs & Planning Projects

Submitted to Congressman Jamaal Bowman in December 2020 Subsequent to a meeting with Mr. Bowman on December 14, 2020 with the Mayor and Village Manager

Drinking Water System Improvements: Multiple Projects and Locations: Up to \$20M

The Village of Scarsdale is confronted with infrastructure that is a century old and past its useful life; it is in desperate need of major rehabilitation. A multi-year renovation program is proposed to upgrade the Village's underground water infrastructure, including such tasks as cement lining of potable water pipes, valve replacement, and other important below-grade improvements designed to safeguard the public water supply and decrease system water loss. New York City has established targets for reduced water consumption amongst system users. The proposed improvements are important to NYC meeting their consumption reduction target and also represent opportunity for decreased taxpayer costs in association with water loss, emergency repairs, etc.

This project can be implemented in prioritized phases on a funds available basis; \$20M would enable the entire scope of work to be completed as a single, multi-year Capital Program targeting upgrade of the Village's underground water infrastructure.

Sanitary Sewer Rehab: Multiple Projects and Locations: Up to \$4M

The NYS Department of Environmental Conservation has been working with Westchester County to reduce inflow and infiltration impacting Long Island Sound water quality. The Village has locally funded an initial \$500,000 study of a portion of our local sewer system, having also corrected a number of identified deficiencies. However, a great deal of work is still needed, including a combination of additional studies and infrastructure investments to remediate deficiencies in the balance of our underground sanitary sewer system.

This project can be implemented in prioritized phases on a funds available basis; we anticipate that \$4M would enable the entire scope of work to be completed as a single multi-year project.

Traffic Safety Enhancement Projects: Up to \$4M (Planning, Design, and Construction)

Like many municipalities in Westchester County, which exhibits the highest rate of pedestrian-involved accidents in New York State, second only to New York City, Scarsdale residents are increasingly expressing concern about traffic safety. More on-point, Scarsdale residents believe that our local transportation network is unsafe for pedestrians, particularly older Americans and children, bicyclists, and other non-automobile users. While legislation to enable cities, villages, and towns to post an Area Speed Limit of 25 mph has been introduced in Albany, which will be very helpful if passed, the lower speed limit, alone, is inadequate to safeguard the lives of pedestrians and bicyclists. The Village of Scarsdale needs planning and infrastructure funding to identify and construct appropriate traffic safety and complete street enhancements.

This project can be implemented in prioritized phases on a funds available basis; \$4M is a planning level estimate for addressing significant Village Center needs.

VM: Infrastructure, Programs & Planning Projects

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Scarsdale Pool Complex Rehabilitation: \$2.65M – not Reimagined

The Scarsdale Pool Complex recently celebrated its 50th anniversary. While it remains a popular community treasure, the mechanical, pumping, and other systems have outlived their useful lives. As time has passed, a variety of public health, safety, and welfare code requirements have changed. The pool, on the other hand, effectively remains the same as it was when originally unveiled to the community some 50 years ago. While the pool complex remains in-compliance as an existing facility, the necessary upgrades and repairs trigger a variety of current code standards, which makes renovation and upgrade a significant undertaking.

Village Hall Council Chambers and Municipal Court Security Improvements: Up to \$1.7M

This project is to remedy security concerns identified through a report prepared by a Westchester County Court Security Officer. The scope of work includes such critical improvements as a new emergency door and exit pathway, significant reconfiguration of the municipal court layout, bullet proofing in identified locations, a potential holding cell, and others.

This project can be implemented in prioritized phases on a funds available basis; \$1.7M would enable the entire scope of work to be completed as a single security improvement project.

Wayside Cottage Interior Rehabilitation: \$525,000

The Village has previously completed Phase I of the work necessary to restore the historic Wayside Cottage and now needs funding support Phase II. Historians believe Wayside dates back to around 1715, making it the oldest landmark in the Village of Scarsdale and one of the oldest preserved residences in the United States. Phase II of the Wayside Cottage Restoration project consists of interior restoration work along with a few miscellaneous exterior items that were not included in the Phase I work. The preliminary scope of the Phase II work includes restoration of the interior doors and wood flooring, upgrade of exterior lighting with historically appropriate fixtures, interior electrical upgrades, restoration of the plaster ceilings, reconstruction of the exterior rear terrace and asbestos abatement. Over the past few years, the Village has applied for several grants for the Phase II work but have been unsuccessful.

Water Meter Remote Reading Network: \$500k

To facilitate a combination of operational efficiency and water conservation goals, the Village is amidst a project to upgrade our water meter infrastructure to install remote reading technology and the communications network to automatically transmit data back to the water billing system. The project will significantly improve water customer ability to save money on water bills through early leak detection and enhanced conservation measures.

VM: Infrastructure, Programs & Planning Projects

Supplemental Update as of 4/3/2021

Heathcote Road Bridge Rehabilitation: \$1.7M

Village obtained a NYSDOT Grant for \$1.6M.

Hutchinson River Flood Mitigation -\$6M- \$10M

Minimum of \$3.5M in grant funding secured, opportunity for additional. Project suspended due to unanticipated expenses and complications with a dam located in New Rochelle.

Middle School Comfort Station: \$115K

Assumes the use of Village in-house labor.

New Village Hall – Costs Unknown

Begin discussion on planning process.

Upcoming Work Sessions

- May 4 5-8 pm
- May 11 5-7:15 pm; Business Meeting 7:30 pm
- May 18 5-8 pm
- May 25 5-7:15 pm; Business Meeting 7:30 pm
- June 1 5-8 pm
- June 8 5-7:15 pm; Business Meeting 7:30 pm
- June 15 5-8 pm
- June 22 5-7:15 pm; Business Meeting 7:30 pm
- June 29 5-8 pm

Appendix

Vision

Strategic and Financial Planning

	Four Pillars of Government					Special Assignments		
	Strategic & Financial Planning	Quality of Life	Infrastructure, Municipal Services & Sustainability	Public Safety	Economic Development & Land Use	Pool Complex	Complete Streets / Village Center	Village Manager Search
Chair	Mayor Veron	Trustee Whitestone	Trustee Crandall	Trustee Lewis	Deputy Mayor Arest	Mayor Veron	Mayor Veron	Mayor Veron
First Vice Chair	Deputy Mayor Arest	Trustee Crandall	Trustee Lewis	Trustee Crandall	Trustee Lewis	Deputy Mayor Arest	Deputy Mayor Arest	Deputy Mayor Arest
Second Vice Chair	Trustee Lewis	Trustee Ahuja	Trustee Brew	Trustee Brew	Trustee Ahuja	Trustee Ahuja	Trustee Lewis	Trustee Whitestone
	<u>Strategy</u> 1-2, 3-5, 10+ Years Service Delivery - Relative Value - Op Efficiencies - Talent/Resources <u>Finance</u> Budget Process Operating Expense Capex Financing/Borrowing Investment Reserves/Fund Balance/Ent Funds Assessment Nonprop Tax Revenue	<u>Assets</u> Library Pool <u>Activities</u> Recreation Parks & Fields Community Events <u>Affinity Groups</u> Youth Seniors Multicultural, Belonging <u>Well-being</u> Noise Open Space	Water Sewer Roads Bridges Buildings	COVID Fire Police SVAC School Cyber	Village Center - Boniface Park - Chase Park - Parking - Mural - Comp Plan Merchants/SBA Other Retail Hubs Development Preservation/Character Zoning and Code			<u>Subcommittee Communications</u> Trustee Ahuja Trustee Whitestone Deputy Mayor Arest
		Chair		Vice Chair				
Underpinnings	Technology	Trustee Ahuja	Trustee Lewis	<ul style="list-style-type: none"> Digitization Tech Requirements 		<ul style="list-style-type: none"> Project Sizing Municipality / GIS 		
	Communications	Trustee Whitestone	Trustee Ahuja	<ul style="list-style-type: none"> Site Upgrade Social Media 		<ul style="list-style-type: none"> Cable / Video 		
	Personnel	Trustee Brew	Trustee Whitestone	<ul style="list-style-type: none"> Bds & Councils Recruitment Bylaw / Constitutions 		<ul style="list-style-type: none"> Timing / Process / Assignments Community Outreach / Messaging 		
	Law	Trustee Crandall	Trustee Brew	<ul style="list-style-type: none"> Code Updates 		<ul style="list-style-type: none"> Potential New Legislation 		



Key Words and Phrases

National Leader in Municipal Government
Take the Village Well Into the 21st Century
Capable of Delivering Best in Class Government Services
Fully Aligned with the Needs of our Increasingly Evolving and Diverse Community
Honor our Past and Build for our Future
Retain What Makes our “Village in a Park” so Special
Attracting and Retaining Outstanding Talent
Leveraging Technology and Best Practices
Resources

- Integrity
- Trust
- Respect
- Open Mindedness
- Assume Best Intent

Good Process

- Visibility to Important Issues
- Regular Updates
- Work Sessions for Discussion
- Welcome Diversity of Opinions
- Deliberate for Best Outcome
- Model Cohesiveness and Respect
- No Blindsiding
- Raise Issues and Concerns to Me