



Parking Permit Terms and Conditions

Village Clerk's Office

1001 Post Road, Scarsdale NY 10583

914.722.1175 / clerk@scarsdale.com

General Terms and Conditions – Applicable to all Parking Permits

- No permit shall be used concurrently on two or more vehicles under any circumstance.
- Persons with an unpaid parking violation are prohibited from applying for or receiving a permit.
- Purchase of a parking permit does not guarantee the permit holder a daily parking space.
- The Village of Scarsdale is not liable for any loss or damage to any motor vehicle or its contents while parked in any public parking area.
- The Freightway Garage Roof, Freightway Open Lot, Beatty Lot, Scarsdale Avenue Lot, and Merchant Lot are all subject to the [seasonal overnight parking ban](#).
- If a permit holder wishes to cancel a permit, a pro-rated refund may be available. No refunds are available for Scarsdale Meter Permits; other refunds are issued on a pro-rated basis for a \$10.00 processing fee.
- The Village may revoke a permit without refund for violation of a term governing its use.
- Permit applications must be submitted by mail or placed in the drop box located on the Village Hall, and are times-stamped on receipt; no in-person applications are accepted. For mail, use this address:

Parking Permits
Village of Scarsdale
1001 Post Road, Scarsdale, NY 10583

- * Indicate the specific permit type being sought on the outside, lower left of the envelope.
- Permit fees are accepted by check or money order, only.

Permit Lotteries – Christie Place, Merchant Lot, & Non-Resident Freightway Permits

Review the General Terms and Conditions above for important information.

The application period is from 9:00 AM on September 01, 2020, thru 5:00 PM on September 10, 2020. No application will be accepted outside of the application period. Make sure your envelope is marked on the lower left with the type of permit sought, either “Christie Place Lottery,” “Merchant Lot Lottery,” or “Non-Resident Freightway Lottery.”

Christie Place and Non-Resident Freightway permits: Only one application/permit is allowed per household; submitting more than one application per household results in all applications being disqualified.

Merchant Lot: Only two applications/permits per Merchant are authorized; submitting more than two applications per Merchant results in all applications being disqualified.

The 2020 lotteries will be held on September 14, 2020, at which point the available permits will be issued on a random basis, selected from all complete application packets received; incomplete application packets are disqualified from the drawing.

Once the permits have been exhausted, unsuccessful applicants continue to be selected at random for placement on a wait list, which remains in effect until the 2021 drawing. Each such applicant is promptly notified of their status and their payment is returned. The first applicant appearing on the wait list would have the first chance to secure a permit, should one become available, and on down the list as additional permits may become available.

All other Parking Permits

Review the General Terms and Conditions above for important information.

The application period for all other permit types begins at 9:00 AM on September 01, 2020, and is continuous until supplies are exhausted. Be sure to mark the lower left of your envelope with the permit type being requested. Permits are sold on a first-in, first-out basis, as determined by the time- stamp applied to the envelope upon receipt in the Village Clerk's Office. Resident priority periods may apply to certain permit locations.

Additional Permit Applicant Information

- The [Permit Application](http://www.scarsdale.com/parkingpermits) is available from www.scarsdale.com/parkingpermits.
- Permit applicants and those issued permits should note that criminal penalties may be imposed pursuant to NYS law for providing false information in connection with a permit application and/or fraudulent use of a permit that has been issued.